



## **Mundeshwari College for Teacher Education**

*Affiliated to Aryabhata Knowledge University*

Sarari-Usri Road, Khagaul, Patna

### **6.2.3 Annual e-governance report**

## **1. Planning and Development:**

Planning and Development in the context of e-governance have been successfully implemented through various key initiatives at our college. The communication strategy has been revamped to enhance efficiency in the following aspects:

Circulars, notifications, and other essential communications directed at both staff and students are efficiently disseminated through official WhatsApp groups and email. This approach ensures swift and direct communication, facilitating prompt awareness and action among the targeted recipients.

## **2. Administration**

The successful implementation of e-governance is evident in the administrative system of the college, which has been enhanced through various technological interventions:

- The installation of the Management Information System (IMS) in the office has significantly contributed to the smooth and effective functioning of the administrative system. This system is instrumental in efficient record-keeping and management processes.
- To ensure a safe and secure environment within the college campus, CCTV surveillance has been successfully implemented. This proactive measure enhances security and contributes to the overall well-being of the college community.
- Recognizing the importance of connectivity, free Wi-Fi facilities have been provided for both staff and students. This initiative ensures that members of the college community have convenient access to online resources and information.
- The college library is equipped with cutting-edge technology, utilizing Info Library and LMS software for efficient library management. These software solutions enhance the accessibility and organization of library resources.

## **3. Finance and Accounts**

In the domain of Finance and Accounts, the institution has undertaken several measures to enhance efficiency and transparency:

- The institution has implemented dedicated Financial Accounting Software (IMS), streamlining financial management processes. This software aids in the organization and oversight of financial transactions, contributing to effective financial administration.

  
Principal

Mundeshwan College for Teacher Educator  
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- Salary processing for aided staff is through the Integrated Financial and Human Resource Management System (IFHRMS). This system ensures accuracy and efficiency in salary preparation, with the generation of comprehensive salary bills.
- The management of student scholarships is seamlessly executed through the Bihar government portal. This electronic system ensures the efficient and transparent administration of scholarships, streamlining the disbursement process for eligible students.

#### **4. Student Admission and Support**

The college has successfully integrated e-governance initiatives to efficiently handle student admission and support services. Key features of these initiatives include:

- Admission-related information and admission data is displayed on college website.
- Admission process is centralized in Bihar; Nodal University takes admission test through B.Ed. CET exam. Whole admission process conducted online on Nodal University website.

#### **5. Examination System**

The e-governance system plays a pivotal role in ensuring the seamless and equitable conduct of examinations at the institution, providing enhanced reliability. Year wise university exam conducted by Aryabhata Knowledge University, Patna.

- To ensure transparency and accessibility, examination results are promptly published on the University website. This digital platform serves as a central hub for students and other stakeholders to access and review examination outcomes.

#### **6. Biometric/Digital Attendance for Staff and Students**

- Staff and faculty attendance is recorded and managed through a biometric system.

  
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