Mundeshwari College for Teacher Education (MCTE)

(Under Vikramshila Educational and Welfare Society, Patna, Bihar)
Affiliated to A.K.U., Patna Bihar and NCTE Recognised

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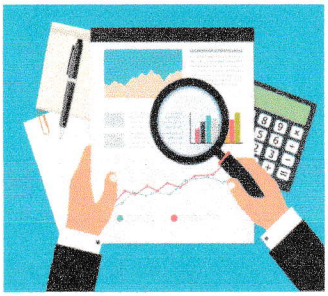

Academic & Administrative Audit Report

Audit Session : 2021-2022

IQAC Co-ordinator
19/09/2022
MCTE, Patna

Date of Report : 19/09/2022

Principal
Oriental College
19.09.22

Sujata Singh
Principal
19/9/2022
Mundeshwari College for Teacher Education
Sasa

19/09/2022

Academic and Administrative Audit (AAA) Committee

Mundeshwari College for Teacher Education (MCTE) constituted a Five-member committee to conduct an **Academic and Administrative Audit (AAA)** for the academic year **2021-2022**. The audit aimed to evaluate the institution's academic practices, administrative efficiency, and infrastructural adequacy, providing recommendations for continuous improvement.

The Audit Committee has been constituted as following Members:

1. Dr. Syed Eqbal Afzal, Principal , Oriental College, Patna City : Chairperson
2. Dr. R. K. Sinha, HOD, SPJC, Sasaram : Convenor
3. Dr. Abhay Nath Singh, Principal, KPGC : Member
4. Dr. Kumari Sunita Singh, Principal, MCTE : Member
5. Ms. Kumari Shashi Singh, IQAC Coordinator MCTE : Member

Principal Oriental College Patna City

Principal Mundeshwari College for Teacher Ed Sarari, Patna-801105

IQAC Co-ordinator MCTE, Patna

Inspection Audit Date : 12th – 14th September 2022

Audit Process Overview

The audit committee followed a systematic approach involving:

- **Review of Documents**: Academic and administrative documents, course files, student progression records, and faculty research activities were examined.
- **Institutional Visits**: The committee visited classrooms, laboratories, the library, hostel facilities, and sports amenities.
- **Stakeholder Engagement**: Discussions with faculty, students, administrative staff, and the principal were held to gather qualitative feedback.

Brief Profile of the College

- **Institution Name & Address** : Mundeshwari College for Teacher Education (MCTE), Sarari-Usri Road, Khagaul, Patna, Bihar.
- **AISHE Code** : C - 49578
- **ISO Certification** : Yes
- **Date of Establishment** : 01/01/2013
- **Principal** : Dr. Kumari Sunita Singh
- **IQAC Co-ordinator** : Ms. Kumari Shashi Singh
- **Affiliating University** : Aryabhatta Knowledge University, Patna
- **SRA Bodies** : N.C.T.E.
- **Type of College** : Self Finance
- **College Location Areas** : Rural
- **Programs Offered** : B.Ed. (Bachelor of Education)
- **Duration** : Two Years (Regular)

- **Vision**: To foster high-quality teaching professionals contributing to educational development in Bihar and across India.
- **Mission**: To offer a balanced education through academic excellence, research, and community service, ensuring the holistic development of future educators.

Programs Offered (2021-2022)

Faculty	Program Name	Program Level	Duration	Sanctioned Strength	Students Admitted
Education	Bachelor of Education	UG	24 months	100	99

The B.Ed. curriculum follows the guidelines of Aryabhatta Knowledge University, Patna, Bihar focusing on pedagogy, practical teaching experience, and technology-integrated learning. The program is designed to prepare students for modern teaching challenges through a blend of theoretical knowledge and experiential learning.

Principal 01.09.22

Faculty and Departments (2021-2022)

Faculty	Department	Level	Teaching Sanctioned Posts	Full time Teacher Working	Faculty with PhD	Avg. Experience
Education	B.Ed.	UG	16	15 + 1	02 (Pursuing)	05 years

- All faculty members are engaged in actively pursuing research, with regular interaction and involvement in UGC recommended activities. Faculty development programs (FDPs) are regularly attended & conducted to enhance teaching and research skill.

Infrastructure and Learning Resources

MCTE is equipped with state-of-the-art facilities, supporting both academic and extracurricular activities.

1. **Classrooms & Smart Classrooms**:
   - The college has 3 spacious classrooms, each equipped with interactive boards and projectors. Smart classrooms enable ICT-based learning, enhancing engagement and participation
2. **Laboratories**:
   - **Psychology Lab**: Offers facilities for conducting psychological tests and understanding behavioural patterns.
   - **Computer Lab**: Equipped with modern computing tools and software to facilitate digital learning.
   - **Science and Mathematics Labs**. Support practical learning for B.Ed. students.
   - **Latest updated Smart Class with ICT Facilities**
3. **Library**:
   - The library is fully automated with barcoded technology using **Auto-Lib Pro Software** with over 6,000 physical books and access to e-resources through **DELNET**, e-PG Pathshala and Youtube
   - The library also offers **N-List** access, providing thousands of e-books and journals. In 2021-22, 132 new books were added well equipped with E-library 08 System
4. **Hostel**:
   - A girls' hostel with a capacity for 60 students provides safe and comfortable accommodation.
5. **Canteen:**
   - More than 1000 sq. ft. of well-maintained and healthy hygienic food and snacks.
6. **Sports & Cultural Facilities**:
   - The college promotes extracurricular participation with facilities for both indoor and outdoor sports, along with a fully equipped auditorium for cultural events.

Principal 5.05.22
Oriental College
City

Criteria-Wise Summary & Recommendations

The audit committee's observations and recommendations are organized according to the seven key criteria outlined by NAAC (National Assessment and Accreditation Council).

1. Curriculum Aspects

- **Strengths**:

  The curriculum is aligned with Aryabhatta Knowledge University's framework and incorporates modern teaching methods, including digital tools and internship opportunities. The curriculum is updated regularly to reflect current educational trends.

- **Feedback System Enabled (Online and Offline)** to gather input from Teacher, Student, Parent, alumni and industry professionals on curriculum relevance
- COs (Course Outcomes) and POs (Programme Outcomes) including Mapping and Attainment Documentation and also displayed on college website https://mcte.in
- The college has been introduced 08 add-on course

English for Professional Communication	**VAC-01**	**2021-22**
Waste Management and Recycling	**VAC-02**	**2021-22**
Cyber Safety	**VAC-03**	**2021-22**
Democracy and Its Discontents	**C1PD**	**2021-22**
Financial Literacy for Young Professionals	**C1FLYP**	**2021-22**
Revolutions and Social Change	**C1RSC**	**2021-22**
Social Influence and Group Dynamics	**C1SG**	**2021-22**
The World Wars and Global Impact	**WWGI101**	**2021-22**

- **Recommendations**:
  - Introduce **skill-based elective courses** such as communicative English, ICT proficiency, soft skills.
  - Enhance **vocational training** to improve employability prospects for students.

2. Teaching-Learning and Evaluation

- **Strengths**:

  Faculty employ a blend of traditional teaching methods and ICT tools, ensuring that students receive a comprehensive education. Regular assessments (internal exams, assignments, presentations) ensure continuous evaluation.

The college also conducts **remedial classes** for weaker students and provides **mentorship** through faculty advisors.

- **Mentor Mentee System successfully implemented and also Each one Teach One System**
- **Recommendations**:
    - Strengthen the mentoring system by increasing **faculty-student interaction**, focusing on individualized academic support.
    - Provide **ICT training** to faculty members to further integrate digital learning tools into classrooms.
    - Introduce **peer evaluation** among students to promote collaborative learning and self-improvement.

3. Research, Consultancy, and Extension

- **Strengths**:

  Most of the faculty pursuing Ph.Ds, with active participation in research and Academic oriented UGC-approved activities and programmes. The institution encourages faculty and student participation in community service through **NSS (National Service Scheme)** activities.

- **MoUs with Other Institutions for Teachers and Students Exchange and Research work**.

    i. R. N. Technologies Pvt. Ltd.
    ii. Shankultalam Teacher Education
    iii. Takshashila Educational

- **Recommendations**:
    - To create more value added courses like Skill based learning & Earning and Documentation and Digitalization.
    - Create a **Research and innovation Cell** to streamline faculty research activities and secure external funding for research projects.
    - Encourage faculty to apply for **consultancy projects** with local educational institutions and government bodies.
    - Expand the scope of **community outreach programs**, focusing on issues like rural education and women's empowerment.
    - Create corpus fund to research work with financial supports to faculties

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4. Infrastructure and Learning Resources

- **Strengths**:

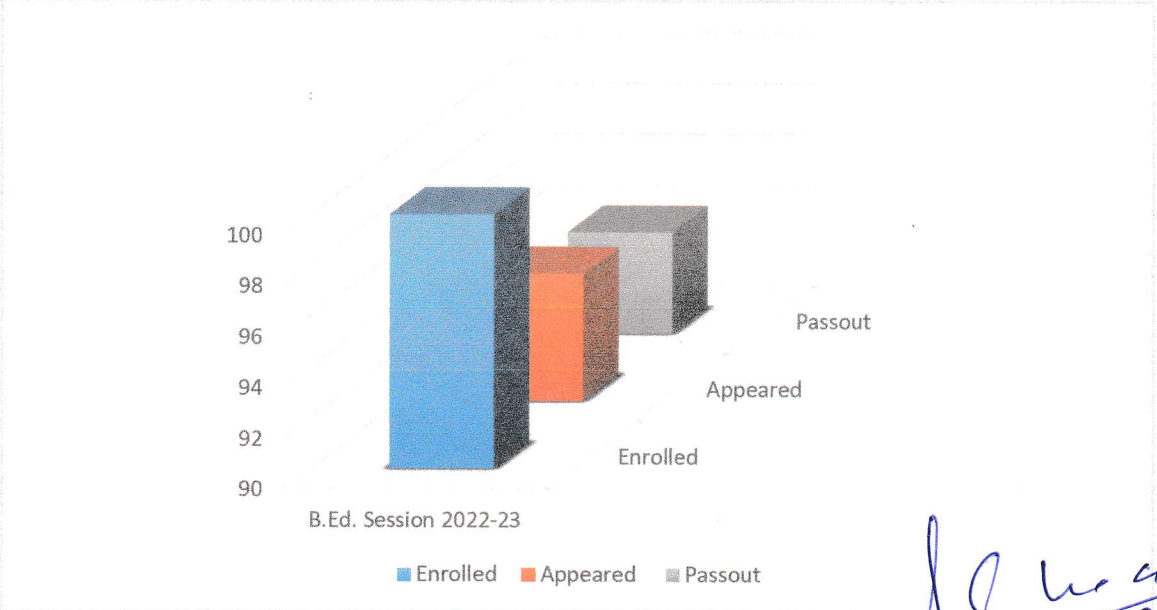
  MCTE has modernized its infrastructure significantly, with fully equipped classrooms, smart boards, and a robust ICT system. The library offers a wide array of physical and digital resources, ensuring students have access to global knowledge platforms.

- **Recommendations**:
  - Expand the **reading room capacity** to accommodate more students during peak exam periods.
  - Introduce more **indoor sports facilities** and enhance outdoor play areas to encourage physical fitness.

5. Student Support and Progression

- **Strengths**:
  The college provides extensive support for student progression, including a **placement cell** that actively engages with schools for job opportunities. The **alumni network** contributes to mentoring and guiding current students.
- Average pass percentage 100% total number of pass out students 94 session 2021-22 average obtained Pass percentage 78%
- Successfully 20 students qualified C-TET and S-TET Examination and 10 Students selection in Government Teachers and 08 Students progression to Higher Education.

Session 2021-22	Total No. of Enrolled students	Total no. of Appeared in Examination	Total no. of Pass out
B.Ed. I	99	99	95
B.Ed. II	95	95	94



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- **Recommendations**:
    - Offer **career counselling sessions** and workshops on **soft skills and interview techniques** to better prepare students for job markets.
    - Strengthen **alumni involvement** in student support programs, particularly in internships and placements.

6. Governance, Leadership and Management

- **Strengths**:
  The governance structure is transparent, with active involvement of the **Internal Quality Assurance Cell (IQAC)**. Decision-making processes are inclusive, involving faculty, administration, and students.
- **Recommendations**:
    - Implement **Key Performance Indicators (KPIs)** for all departments to systematically assess their performance.
    - Organize **leadership development programs** for department heads to improve overall management efficiency.

7. Institutional Values and Best Practices

- **Strengths**:

  The college fosters a culture of inclusivity and environmental consciousness. Noteworthy practices include **rainwater harvesting**, **waste management**, and community engagement initiatives through NSS.
- **The college has been regularly conducted Green, Energy Environmental Audit and Gender audit**
- **Recommendations**:
    - Expand environmental initiatives, such as introducing **solar energy projects** to reduce the carbon footprint.
    - Increase student involvement in **social outreach programs** focused on local community development and literacy improvement.
    - All Plants Tagging with QR Coded and also planted medicinal and fruits

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Conclusion and Recommendations

- All faculties are knowledgeable in their subject.
- Good demonstration and communication by all during the audit.
- Good infrastructural resources.
- Motivated faculty members with strong sense of dedication.
- Qualified and experienced faculty members.
- Vibrant and disciplined student community.
- Formulation and meticulous implementation of good academic calendar.
- Strengthen an Internal Quality Assurance Cell (IQAC) and College Alumni Associations

The Academic and administrative audit (AAA) committee appreciates the cooperation extended by the faculty, administration, and students during the audit process.

Seal and Signature of Academic and Administrative Audit Committee as on date 19/09/2022.

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Principal
Mundeshwari College for Teacher Education
Sarari Patna-801105

IQAC Co-ordinator
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Principal
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Principal
Oriental College
Patna City

Chairperson
AAA Committee, MCTE, Patna

Convenor
AAA Committee, MCTE, Patna