



A Unit of Vikramshila Educational & Welfare Society, Patna

Institutional Policy for Faculty Development

Teachers' Education college in-house research policy refers to the guidelines and highlights the college commitment to provide support for researchers such as research training programs, workshops, and mentoring and professional development opportunities. With the establishment of research Committee College promote and encourage researchers to publish papers, journals, attending seminar/conferences and also encourage collaboration with other institutions or organizations to foster interdisciplinary research and promote knowledge exchange.

Some in-house policies of Mundeshwari College for Teacher Education, Sarari-Usri-Road, Khagaul, Patna are as follows:

1. College permit faculty members to attend seminars, workshop, and faculty development programme on rotational basis.
2. Our college provides time table adjustment as per their seminars, workshop, and faculty development programme.
3. College provides time-table adjustment for any teacher wants to attend pre Ph.D. Course work.
4. Expert session by research expert to promote research activities.
5. Availability of Research books and journals in the library.
6. In house seminars for promoting research work on the topics like how to write research papers, journals, Review of the literature.
7. In house seminars for sharing the ideas or knowledge gain from faculty members.
8. College permit for all of the above facilities to teachers by considering college functioning will not suffer. College gives 5000-10,000/- to the faculty members to promote research project work.

Sumita Singh.
Principal

Mundeshwari College for Teacher Education
Sarari. Patna-801105



Privacy Policy of Mundeshwari College for Teacher Education

Introduction:

At **Mundeshwari College for Teacher Education, Patna** we are committed to protecting the privacy and confidentiality of personal information entrusted to us. This Privacy Policy outlines how we collect, use, disclose and safeguard your personal information in accordance with applicable laws and regulations.

Information We Collect:

- **Personal Information:** We may collect personal information such as your name, contact details, date of birth, academic history, Aadhar Card (required by the University) and other relevant information necessary for admission, enrolment, and academic purposes.
- **Usage Information:** We may collect information about how you interact with our website, online platforms, and services, including IP addresses, browser types, and browsing patterns.

How We Use Your Information:

- **Academic Purposes:** We use your personal information to facilitate the admission process, manage your enrolment, deliver academic services, and communicate with you regarding academic matters.
- **Administrative Purposes:** We may use your information for administrative purposes, such as maintaining records, processing payments, and responding to inquiries.
- **Marketing and Communication:** With your consent, we may use your contact information to send you promotional materials, newsletters, and updates about our programs and events.

Disclosure of Information:

- **Third-Party Service Providers:** We may disclose your information to third-party service like University, NAAC & other authorizing bodies.
- **Legal Compliance:** We may disclose your information when required by law, regulation, or legal process, or in response to a court order or government inquiry.

Data Security:

We implement appropriate technical and organizational measures to protect your personal information against unauthorized access, misuse, loss, or alteration. However, please note that no method of transmission over the internet or electronic storage is 100% secure, and we cannot guarantee absolute security.

Your Rights:

You have the right to access, correct, update, your personal information held by us. To exercise your rights or make inquiries about your personal information, please contact us using the information provided below.

Changes to this Privacy Policy:

We reserve the right to update or modify this Privacy Policy at any time. Any changes will be effective immediately upon posting the revised policy on our website. We encourage you to review this Privacy Policy periodically for any updates.

Contact Us:

If you have any questions, concerns, or complaints regarding this Privacy Policy or our data practices, please contact us at:

Email: mcte.patna@gmail.com, singh.sunita.singh21@gmail.com

Contact / Whats App: 8541887210

Sunita Singh.
Principal

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